

**Academic and Career Planning Implementation Plan
New Glarus School District
Middle School Level**

6th Grade

- Social-Emotional Learning (SEL) and Study Skills/Academic Success Lessons (Second Step)
- Career Awareness Lessons Utilizing Xello
- Extra-/Co-Curricular Activities
- i-Ready Testing
- Forward Exam

7th Grade

- Career Awareness Lessons Utilizing Xello
- Develop Understanding of 16 Career Clusters and Their Pathways
- 8th Grade Course Selection
 - Career and Technical Education (CTE) Course Survey Offerings
- Extra-/Co-Curricular Activities
- i-Ready Testing
- Forward Exam

8th Grade

- Career Awareness Lessons Utilizing Xello
- Develop Understanding of 16 Career Clusters and Their Pathways
- Career and Technical Education (CTE) Course Offerings during Survey Classes
- Participate in Career Exploration Event
- Develop Understanding of College and Career Readiness Standards
- Transition to High School
 - Freshman Introduction
 - 9th Grade Course Requests/Selection
 - Freshman Orientation in August
- Extra-/Co-Curricular Activities
- i-Ready Testing
- Forward Exam

**Academic and Career Planning Implementation Plan
New Glarus School District
High School Level**

9th Grade

- ACP Curriculum Embedded in College and Career Readiness (Dual Credit Madison College Course)
 - Writing Personal Reflections
 - Identifying Strengths
 - Learning Style Assessment
 - Personality Assessment
 - Setting Personal Goals
 - GPA
 - Relationship between HS and PS options
 - Review of career clusters
 - Accomplishments Resume
 - Employability Skills
- Career Cruising Lessons Utilizing Xello
- UW-Platteville College Visit
- Involvement At NGHS Fair
 - Exposure to all extracurricular activities, sports, clubs, CTSO's, Youth Apprenticeship
- Job Fair
- Homeroom with students with similar career interests.
- ACP Homeroom Lessons at the beginning of each trimester.

10th Grade

- ACP Curriculum Embedded in Employability Skills Program Course
 - Career Cruising Lessons Utilizing Xello
 - Labor Market Exploration/Analysis
 - Career Comparison
 - Select a career pathway
 - Post Secondary options and comparison
 - Review HS coursework in relationship to PS options
 - Accomplishments Resume
 - Job Shadow Experience
 - Searching for a job
 - Mock Job Application
 - Cover Letter Writing
 - Resume Building

- Mock Interviews & Reflections
- Mock Letter of Recommendation
- Offered the job
 - Salary / pay negotiation
 - Completing Tax Forms
 - Benefits / How to read a pay stub
- Keeping the job
 - Asking for a raise
 - Ethics in the workplace
- Resignation Letter Writing
- Professional Voicemail
- Effective Email Communication
- Earning, saving and budgeting money
- Volunteerism
 - Introduce Service Learning
 - Volunteer at Elementary School
- Job Fair
- UW-Whitewater Tour
- Preventing Alcohol Related Trauma in Youth (P.A.R.T.Y.) Program (SEL Activity)

11th Grade

- Junior Individual Post-Secondary Planning Meeting
- Wisconsin Education Fair (WEF)
- Homeroom with students with similar career interests.
- ACP Homeroom Lessons at the beginning of each trimester.
- Career Cruising Lessons Utilizing Xello
- College Tours
- End of the year workshops for students to prepare for college applications, Service Learning, Senior Year, and graduation.

12th Grade

- 25 Hour Community Service Project
- Career Cruising Lessons Utilizing Xello through Service Learning Course
- Colony Brands Career Expo
- Financial Aid Night/FAFSA Completion
- Choosing a Post-Secondary Option
 - Post Secondary Applications, Assistance as Needed
- Local & Other Scholarship Applications, Assistance as Needed
- Gather Letters of Recommendation

Updated/Approved by School Board - January 2023

- Senior Credit Check
- Homeroom with students with similar career interests.
- ACP Homeroom Lessons at the beginning of each trimester.